

Selling Your Vehicle to a Private Owner

**Selling your vehicle to a private owner?
Let us help make your titling experience as quick and
efficient as possible!**



What do I need to do to sell my vehicle?

The seller(s) must complete the assignment of ownership portion on the title, or if the title is an electronic Ohio title, the seller(s) must complete the assignment of ownership on the [BMV 3770 Ownership Assignment and Title Application for Casual Sale*](#). The assignment must be fully completed by the seller(s). On an Ohio title assignment, the seller(s) must complete the buyer's full name and address, date of transfer, purchase price, and mileage section, and all seller(s) must sign the title in the presence of a deputy clerk or notary public. Any active lien must be cancelled by the lienholder before transfer.

**Restrictions apply with the use of the BMV 3770 form. It cannot be used when the purchaser is not an Ohio resident or the property is not defined as a motor vehicle in [ORC 4501.01\(B\)](#).*

Frequently Asked Questions (FAQs)

- 1. I would like to sell my vehicle; however, my title was lost, stolen, or destroyed. What do I do?**
If your title was an out-of-state title, a duplicate title must be obtained from the state where the previous title was issued before it can be sold or transferred to the purchaser.
If your title was an Ohio title, a duplicate title can be obtained at any of our four Franklin County Auto Title Branches. A valid government-issued identification is required. Joint ownership requires all parties to be present unless a notarized power of attorney is provided. Duplicate title fee: \$15.00 (additional fees may apply).
- 2. I made an error on my Ohio title. What do I do?**
If an error is made, please do not attempt to alter the title, as doing such will void the title. In many instances, a seller can correct an error by completing an affidavit of correction; however, some instances require a title to be replaced. Please call our dedicated title help line at (614) 525-3090 or visit our office so we can assist you.
- 3. My title is in multiple names. Do we both have to sign the title assignment?**
Ohio requires all owners to sign the assignment of ownership when selling the vehicle, unless a notarized power of attorney is provided. If your title is an out-of-state title, however, the issuing state determines whether one or all owners must sign. Please call our dedicated title help line for assistance.
- 4. Does the seller have to be with the buyer to complete the transfer of title at an Auto Title Branch?**
No, the seller may complete the assignment of ownership, have it notarized, and then give the title to the buyer.

Ready to sign the title over to your buyer?

Visit franklincountyautotitle.com/schedule to schedule an appointment at one of our four branches:

Auto Title North: 980 Morse Road, Cols., 43229
Auto Title East: 1583 Alum Creek Drive, Cols., 43209
Auto Title South: 45 Great Southern Blvd., Cols., 43207
Auto Title West: 4153 W. Broad Street, Cols., 43228



Need Forms or Have Questions?

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