



QUICK REF GUIDE

Booking easyJet through Amadeus

Version 2.2

amadeus

business by
easyJet

CREATE A BOOKING

AMADEUS NEUTRAL AVAILABILITY

AN10NOVLONBCN

The standard availability entry.

easyJet availability is integrated with other carriers.

W (Flexi), **B** (Inclusive) and **Y** (Standard) seats are available for sale.

The easyJet carrier code is U2.

W (Flexi), **B** (Inclusive) and **Y** (Standard) segments cannot be mixed in the same PNR.

```

** AGENCY NAME AVAILABILITY - AN ** BFS BELFAST.GB          69 TU 10SEP 0000
1 BA1414  9 C9 D9 R9 I9 Y9 B9 /LHR 1 BHD 0655 0810 E0/320 1:15
          H9 K9 M9 L9 V9 N9 O9 S9 G9
2 U2 715  W9 B9 Y9          /SEN  BFS  0710 0825 T0-319 1:15
3 U2 255  W9 B9 Y9          /STN  BFS  0750 0905 T0-319 1:15
4 U2 181  W9 B9 Y9          /LTN  BFS  0750 0905 T0-319 1:15
5 U2 833  W9 B9 Y9          /LGW  N BFS  0820 0945 T0-319 1:25
6 EI 021  Y9 B9 H9 K9 M9 V9 N9 LGW S BHD 0850 1015 E0.319 1:25
          L9 O9 Q9 X9 S9 R9 W9 Z9
7 BE 962  W4 R4 Y4 T4 B4 S4 V4 LGW S BHD 0855 1025 E0.E95 1:30
          K4 U4 H4 M4 L4 Z4 O4 P4 I4 E4 X4 A4 N4
8 EI 031  Y9 B9 H9 K9 M9 V9 N9 LHR 1 BHD 0950 1110 E0.319 1:20
          L9 O9 Q9 X9 S9 R9 W9 Z9 T9
    
```

AMADEUS NEUTRAL AVAILABILITY - CARRIER SPECIFIC

AN10NOVLONCBN/AU2

To see just easyJet flights please add /AU2.

```

AN10SEPLONBFS/AU2 (1A)
** AGENCY NAME AVAILABILITY - AN ** BFS BELFAST.GB          69 TU 10SEP 0000
1 U2 715  W9 B9 Y9          /SEN  BFS  0710 0825 T0-319 1:15
2 U2 255  W9 B9 Y9          /STN  BFS  0750 0905 T0-319 1:15
3 U2 181  W9 B9 Y9          /LTN  BFS  0750 0905 T0-319 1:15
4 U2 833  W9 B9 Y9          /LGW  N BFS  0820 0945 T0-319 1:25
5 U2 835  W9 B9 Y9          /LGW  N BFS  1120 1245 T0-319 1:25
6 U2 259  W9 B9 Y9          /STN  BFS  1315 1430 T0-320 1:15
7 U2 185  W9 B9 Y9          /LTN  BFS  1535 1650 T0-320 1:15
    
```

OPTIONAL ENTRY FOR EASYJET : AVAILABILITY, FARES AND RULES

ACW1/B1

Shortcut after AN for fare display (line 1/B buy 1 seat)

(or) **AWU215SEPNCOLON/B1** - Long entry.

From the Amadeus availability neutral screen, you can request U2 availability and live fares.

```

AWU210SEPSNFBFS/B1
** U2 - EASYJET ** BFS BELFAST.GB          ** GBP ** TU 10SEP 0000
1 U2 0715  1 SEN  BFS  0710 0825 0      ADT W 79.99
          B1          ADT B 30.29
          Y1          ADT Y 20.29
NO MORE FLIGHTS
>
    
```

FARE RULES

FLC1/Y

To see the Fare Rules enter **FLC1/Y** after **ACW** (or **W** for Flexi or **B** for Inclusive).

SEGMENT SELL

SS1Y1

Directly from U2 availability neutral screen (above), standard short sell entry.

(or) **SSU2215620JUNAMSLTN1**

The Longsell entry.

After the sell entry the Segment status is **NN**.

>FLC1/W
W

THE FLEXIBLE FARE MUST BE PAID IN FULL AT TIME OF BOOKING. THE FOLLOWING ADDITIONAL BENEFITS APPLY:

UNLIMITED NUMBER OF FREE CHANGES WITHIN A FIXED 4 WEEK TIME WINDOW(1 WEEK BEFORE TO 3 WEEKS AFTER THE ORIGINAL TRAVEL DATE), SUBJECT TO AVAILABILITY.

1 FREE BAG CHECKED IN TO THE HOLD (MUST BE REQUESTED AT TIME OF BOOKING).

FREE SPEEDY BOARDING (MUST BE REQUESTED AT TIME OF BOOKING). NO EXTRA PAYMENT FEES (UNLESS ADDITIONAL SERVICES ARE ADDED).

NO REFUND APPLIES IF PASSENGERS ARE UNABLE TO FLY.

ANY ADDITIONAL SERVICES MUST BE PAID FOR IN FULL AT TIME OF BOOKING.

FOR FULL TERMS AND CONDITIONS PLEASE REFER TO [HTTP://WWW.EASYJET.COM/EN/BOOK/CONDITIONS.HTML](http://www.easyjet.com/en/book/conditions.html).

>SS1Y1

RP/LONIA0983/

1 U22263 Y 10NOV 6 LTNBCN NN1 0615 0925 10NOV XYZ

OUR FLEXI FARE

- > Unlimited free date changes in a 4 week period from 1 week before to 3 weeks after the original travel date
- > 1 piece of hold luggage
- > 1 piece of hand luggage (no bigger than 56 x 45 x 25cm)
- > Allocated seat free of charge
- > Speedy Boarding
- > Fast-track security at selected airports
- > Bookable up to 120 days in advance
- > No booking or payment fees (same price as easyJet.com)

Book in W class

For Terms & Conditions see [easyJet.com](http://www.easyjet.com)

PNR ELEMENTS

NM1SMITH/JOHN MR

name (as it appears on passport)

MR MRS MISS MS MSTR are the only acceptable titles. If no title is entered easyJet will assume **MR**

AP 33123456789

phone number

APE-JOHN.SMITH@EMAIL.COM

only first email address is sent to U2, and the easyJet email confirmation is sent to this email address

TKOK

Ticketing field (no tickets are issued on easyJet)

FPCCVI9999999999999999/1215*CV321

Form of Payment (mandatory) and include the **CVV** number

CREDIT CARDS

VISA	FPCCVI*****1111/1008*CV123
AMEX	FPCCAX*****0005/1008*CV1234
DINERS	FPCCDC*****0032/1008*CV123
MASTERCARD	FPCCCA*****4444/1008*CV123
UATP	FPCCTP*****1115/1008

DEBIT CARDS

VISA	FPDCVI*****1111/1213*CV123
MAESTRO (UK only)	FPDCME*****1111/1213*CV123
MASTERCARD	FPDCCA*****1111/1213*CV123
VISA ELECTRON	FPECVI*****1111/1213*CV123

THE CVV NUMBER IS MANDATORY FOR MASTERCARD, AMEX, DINERS AND VISA CARD.

easyJet only apply fees to standard fares which are calculated at the time of pricing. Flexi (W) and Inclusive (B) fares include all additional fees. For more details please see Amadeus help pages - **GGAIRU2**

```
>NM1SMITH/JOHNMR
>AP 01293 0000000-B
>APE-SMITHJMR@GMAIL.COM
>TKOK
>FPCCVIXXXXXXXXXXXX1111/1215*CV123
```

```
RP/LONIA0983/
1. SMITH/JOHNMR
2 U22263 Y 10NOV 6 LTNBCN NN1 0615 0925 10NOV XYZ
3 AP 01293 0000000-B
4 APE SMITHJMR@GMAIL.COM
5 TK OK20SEP/LONIA0983
6 FP CCVI444433332221111/1215*CV
```

OUR INCLUSIVE FARE

- > 1 x 20kg hold luggage
- > Free seat selection (excluding Upfront and Extra Legroom)
- > No additional payment fees

Book in B class

For Terms & Conditions see easyJet.com

PNR PRICING

FXP

The standard pricing entry for storing a TST into the PNR.

INFORMATIVE PRICING

FXX

To view the fare without storing it.

FXP

SMITH/BOBMR

```
-----  
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG  
LON  
NCE U2 8349 Y 10SEP 0605 Y  
  
GBP 21.29 10SEP13LON U2 NCE21.29GBP21.29END  
GBP 13.00SA  
GBP 34.29  
GBP 11.11 AIRLINE FEES  
GBP 45.40 TOTAL  
AGENT & PAX AGREE TO EASYJET TERMS & CONDITIONS- SEE GGAIR  
PRICED VC U2  
>
```

FXX

SMITH/BOBMR

```
-----  
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG  
LON  
NCE U2 8349 Y 10SEP 0605 Y  
  
GBP 21.29 10SEP13LON U2 NCE21.29GBP21.29END  
GBP 13.00SA  
GBP 34.29  
GBP 11.11 AIRLINE FEES  
GBP 45.40 TOTAL  
AGENT & PAX AGREE TO EASYJET TERMS & CONDITIONS- SEE GGAIR  
PRICED VC U2  
>
```

CORPORATE FARES

FXP/R,U

To price a corporate fare please use: **FXP/R,Uxxxxxx**
(xxxxxx is the corporate code).

```
RP/LON1A0983/  
1.SMITH/BOEMR  
2 U28349 W 10NOV 7 LGWNCE NN1 0745 1040 10NOV  
>FXP/R,U123123|
```

```
FXP/R,U123123
```

```
01 SMITH/BOEMR
```

```
-----<CORP 123123>-----  
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG  
LON  
NCE U2 8349 W 10NOV 0745 W  
  
GBP 152.00 10NOV13LON U2 NCE152.00GBP152.00END  
GBP 13.00SA  
GBP 165.00  
GBP 0.00 AIRLINE FEES  
GBP 165.00 TOTAL  
INSTANT ISSUANCE REQUIRED FOR THIS CARRIER  
CORPORATE FARES  
AGENT & PAX AGREE TO EASYJET TERMS & CONDITIONS- SEE GGAIR  
PRICED VC U2  
>
```

DISPLAY THE TST INDEX (Transitional Stored Ticket)

TQT

```
--- TST TSM ---  
RP/LON1A0983/  
1.SMITH/BOEMR  
2 /SVC U2 HK1 CCCH LON 18JUL  
3 U28349 W 10NOV 7 LGWNCE NN1 0745 1040 10NOV  
4 APE BOB@SMITH.COM  
5 TK OK18JUL/LON1A0983  
6 /SSR XBAG U2 NN1/S3  
7 FV PAX U2/S3  
>TQT
```

ANCILLARY CODES

A catalogue of Ancillary Services can be displayed from an itinerary for information purposes. This can only be done after a PNR is priced.

Entries:

FXK Display Catalogue for entire PNR

FXK/P3 Display Catalogue by passenger number

Please refer to **HEFXK** for a further explanation of this screen.

Each **SR** must be entered individually before it is priced.

For FLEXI fares (W class) and Inclusive fares (B calls) **XBAG** is free of charge and is automatically added to the booking at pricing time of the PNR.

NON CHARGEABLE SERVICES

easyJet supports the following special service requests (NO CHARGE)

SR WCHC - wheelchair
(C:CABIN SEAT)

Pax completely immobile

SR WCHS - wheelchair
(S FOR STEPS)

Pax cannot ascend / descend steps

SR WCHR - wheelchair
(R FOR RAMP)

Pax can ascend / descend steps

SR DEAF - Deaf pax

SR BLND - Blind pax

SR MAAS - Meet and assist

SR DPNA - Disabled pax needs assistance

FXK

	PASSENGER FLIGHT RELATED	PR FROM-TO	C	SC	SRV	PTC	BKM	(GBP)TOTAL	AV
001	P1 SEO- REQUEST FOR CARRIAGE OF BICYCLE -	U2 LTN-NCE	F	0EC	BIKE	ADT	SSR	GBP35	
002	P1 PETC- Blind pax with guided dog -	U2 LTN-NCE	F	1BY	BLDG	ADT	SSR	GBP0	
003	P1 SEC- GOLF EQUIPMENT -	U2 LTN-NCE	F	0DC	CLUB	ADT	SSR	GBP30	
004	P1 SEC- DIVE EQUIPMENT -	U2 LTN-NCE	F	0F8	DIVE	ADT	SSR	GBP30	
005	P1 SEC- SPORTING FIRE ARMS -	U2 LTN-NCE	F	0HW	GUNS	ADT	SSR	GBP30	
006	P1 SEO- HANG GLIDER -	U2 LTN-NCE	F	0EF	HANG	ADT	SSR	GBP35	

EXCESS WEIGHT

SR XWGT-KGXX where **XX** is the weight up to a maximum of 30 kilos (by multiples of 3).

Example:

SR XWGT-KG15/P1/S1, to request excess weight of 15 KG. This is passenger and segment related.

The total weight (XBAG 20Kg + excess weight) cannot exceed 50 Kilos in case the passenger has requested for more than 1 piece and 32 Kilos in case only 1 piece has been requested.

No of pax	No of pieces	Weight allowance (XBAG)	Max excess weight (XWGT)
1	1	20kg	12kg
1	2 or more	20kg	30kg

Note: A single piece of luggage in easyJet cannot exceed 32kg.

ANCILLARY PRICING

PNR must be priced by FXP first.

FXG - Price and Store the Ancillary Services.

FXH - Informative Ancillary Pricing

TQM - Display the TSM Index
(Transitional stored Miscellaneous)

The TSM list shows all fees for chargeable services and any credit card.

When booking an easyJet *FLEXI* or Inclusive fare, the credit card fee, one SSR XBAG per passenger and seat selection are free of charge. No other fare differential applies.

TQM/M5 - If multiple TSMs exist.

```

FXG
PASSENGER          PTC -----
OC  SRV  NP PR FLGT DATE (GBP)FARE  TAX      TOTAL
01 WILSON/JOHNMR  ADT
988 CCCH  1 U2  20JUN GBP12.60
085 RQST  1 U28349 10SEP
085 RQST  1 U22122 24SEP GBP6.00
>
    
```

```

FXH
PASSENGER          PTC -----
OC  SRV  NP PR FLGT DATE (GBP)FARE  TAX      TOTAL
01 WILSON/JOHNMR  ADT
988 CCCH  1 U2  20JUN GBP12.60
085 RQST  1 U28349 10SEP
085 RQST  1 U22122 24SEP GBP6.00
>
    
```

```

--- TST TSM ---
RP/LONIA0983/
1.WILSON/JOHNMR
2 /SVC U2 HK1 CCCH LON 20JUN
3 U28349 Y 10SEP 2 LGWNCE NN1 0605 0905 10SEP
4 U22122 Y 24SEP 2 NCELTN NN1 1215 1320 24SEP
5 APE JOHN@WILSON.COM
6 TR OK20JUN/LONIA0983
7 /SSR RQST U2 NN1 LGWNCE/20F,P1/S3 SEE RTSTR
8 /SSR RQST U2 NN1 NCELTN/20F,P1/S4 SEE RTSTR
9 FP CCVI44443332221111/1015*CV
10 FV PAX U2/S3-4
>TOP
    
```

```

M  P  R  NAME          TOTAL  FOP      ELEMENTS T
4  .1  D/I WILSON/JOHNMR  GBP    12.60   2         P
5  .1  A/C WILSON/JOHNMR  GBP     6.00   7-8       P
    
```

DELETED TSM RECORDS MAY EXIST - PLEASE USE TMH

```

TSM  5  TYPE P      LONIA0983 C3/20JUN 11      EMD-A CARR U2
1.WILSON/JOHNMR
RFIC-A/C  AIR TRANSPORTATION
1. RFISC-085 ALLOCATED SEATING                                L 7
   OPERATING CC-U2 FEE OWNER-U2                             ORIGIN-LGW DEST-NCE
2. RFISC-085 ALLOCATED SEATING                                L 8
   OPERATING CC-U2 FEE OWNER-U2                             ORIGIN-NCE DEST-LTN

ADD INF/RKS:
FARE  F  GBP          6.00
EXCH VAL  GBP          6.00
TOTAL  GBP          6.00
FC LON U2 NCE3.00 U2 LON3.00GBP6.00END
    
```


APIS

SRDOCS-P-GBR-123456-GBR-15FEB65-M-10JAN15-SMITH-JOHN-H/P1

SR	Transaction code - mandatory
DOCS	SSR code for travel document - mandatory
U2	Airline code - mandatory
HK	Action code (HK ONLY) - mandatory
1	Number of services requested - mandatory
-P	Dash, travel document type - optional F - Approved identity document AC - Crew member certificate A - Identity card C - Identity card I - Identity card IP - Passport card P - Passenger passport
-GBR	Dash, document issuing country - optional (THREE-LETTER AIRIMP COUNTRY CODE)
-123456	Dash, travel document number - optional (UP TO 15 DIGITS INCLUDING SPACES)
-GBR	Dash, passenger/crew nationality - optional (THREE-LETTER AIRIMP COUNTRY CODE)
-15FEB65	Dash, date of birth - mandatory (DDMMYY FORMAT)

-M	Dash, gender indicator - mandatory M - Male F - Female MI - Male infant FI - Female infant U - Undisclosed gender
-10JAN15	Dash, travel document expiry date - optional
-SMITH	Dash, travel document surname - mandatory (UP TO 30 CHARACTERS INCLUDING SPACES)
-JOHN	Dash, travel document first given name - mandatory (UP TO 30 CHARACTERS INCLUDING SPACES)
-H	Dash, passport holder indicator - optional (MANDATORY FOR A MULTI-PASSENGER PASSPORT AFTER THE MIDDLE NAME OF THE PRIMARY PASSPORT HOLDER)
/P1	Passenger association - optional (MANDATORY FOR A MULTI-PASSENGER PNR)

Please note APIS details must to be added before **TTP/TTM**.

LIGHT TICKETING

TTP/TTM

This will issue the Light tickets for the flights and services.

For easyJet, Light Ticket numbers are created with "888" as the Numeric Airline Code.

It is not possible to display, void or refund a Light Ticket through the system. Light Tickets issued are not reported to BSP. No RET file sent to BSP.

The PNR is interactively confirmed from U2's reservation system. The status will change to HK and a confirmation email will be sent.

TJQ/SOF/T-U2 Displays the sales report

IMPORTANT

We highly recommend that the Light Ticket is issued prior to **ET/ER**. If you do not issue the Light Ticket immediately the segments and fare are not guaranteed by easyJet.

Descriptive Billing Information (DBI) for UATP cards

You may now be asked for more information when paying by UATP. You will need to obtain this from your client and enter it into the panel opposite.

- **AE**: is the DBI key
- **Accounting Unit**: is the description of the key
- **01-09AN**: is the format (from 1-9 alphanumeric)
- **01**: is the DBI Value
- **XX**: is the FOP sequence number in the PNR (always 1 if only one FOP)
- **Key**: is the selected DBI key
- **D**: is the PNR line number for the FOP element

We recommend storing **DBI** in your customer profile as an **RM*DBI** remark. This way TTP/TTM will perform issuance directly without displaying the panel.

```
--- TST TSM ---  
RP/LONIA0983/  
1 SMITH/BOBMR  
2 /SVC U2 HK1 CCCH LON 20JUN  
3 U28349 Y 10SEP 2 LGWNCE NNI 0605 0905 10SEP  
4 APE BOB@SMITH.COM  
5 TK OK20JUN/LONIA0983  
6 FP CCVI444433332221111/1015*CV  
7 FV PAX U2/S3  
>TTP/TTM
```

```
--- TST TSM RLR ---  
RP/LONIA0983/LONIA0983 C3/SU 20JUN13/1013z ZUGSU  
LONIA0983/0507C3/20JUN13  
1 SMITH/BOBMR  
2 /SVC U2 HK1 CCCH LON 20JUN  
3 U28349 Y 10SEP 2 LGWNCE HK1 0605 0905 10SEP  
4 APE BOB@SMITH.COM  
5 TK OK20JUN/LONIA0983  
6 FA PAX 888-2401002232/LTU2/GBP34.29/20JUN13/LONIA0983/000472  
61/S3  
7 FA PAX 888-8201002858/LTU2/GBP11.11/20JUN13/LONIA0983/000472  
61/S2  
8 FB PAX 2000000008 TTP/TTM/RT OK DOCUMENTS ISSUED/S3  
9 FB PAX 2000000008 TTP/TTM/RT OK DOCUMENTS ISSUED/S2  
10 FG PAX 2000000004 BNEIA0985/S3  
11 FG PAX 2000000005 LONU1210F/S3  
12 FM PAX *C*0.00/S3  
13 FP CCVI444433332221111/1015*CV/ND18695  
14 FV PAX U2/S3  
>■
```

DESCRIPTIVE BILLING INFORMATION (DBI) REQUIRED

TPXXXXXXXXXX8235

AE: ACCOUNTING UNIT	01-09AN 01
AK: ACTION CODE	01-09AN 02
AU: ORDER NUMBER	01-09AN 03
BD: FILE DATE	01-09AN 20120724
DS: DEPARTMENT CODE	01-09AN 03
IK: ACCOUNT NUMBER	01-09AN 05
KS: COST ACCOUNT NBR	01-09AN 04
PK: PERSONAL ID	01-09AN 1111
PR: PROJECT NUMBER	01-09AN 42
RZ: DESTINATION	01-09AN BERLIN

DESCRIPTIVE BILLING DATA ACCEPTED. PLEASE PROCEED WITH ISSUANCE.

SHOPPING

Masterpricer Expert

FXD

Masterpricer Expert entry which allows you to search for availability and fares.

Masterpricer Expert can be done as a standalone entry:

FXDNCE/D30NOV/AU2LON

Please refer to **HEFXD** for other entries.

```
>RP/LONIA0983/
1 BA 342 Y 10NOV 6 LHRNCE DK1 0710 1005 10NOV E 0 319
  SEE RTSVC
>FXD
FXD
8 GROUPS AND 10 RECOMMENDATIONS RETURNED FROM GBP 34.29 TO 221.13

----- BEST AVAIL. FARE FOR CURRENT PNR (GBP 149.05)-----
PTC   CUR           TAX           FARE BASIS
1 ADT 1 GBP      149.05      56.05      LLNCLONI
TOTAL 1 GBP      149.05      56.05

1 BA 342 L 10NOV LHR 5 NCE 1 0710 1005 E0/319 0155
>> FXZ1 TO REBOOK >> FXU1 TO REBOOK AND CREATE TST
1 TICKETS ARE NON-REFUNDABLE
1 LAST TKT DTE23SEP12 - SEE ADV PURCHASE

----- RECOMMENDATION 1 OF 1 IN GROUP 2 (GBP 34.29)-----
PTC   CUR           TAX           FARE BASIS
1 ADT 1 GBP       34.29       0.00       Y
TOTAL 1 GBP       34.29

1 U22123 Y 10NOV LTN NCE 2 1255 1600 T0-320 0205
>> FXS2 TO SELECT >> FXZ2 TO BOOK
1 LAST TKT DTE10NOV12 - DATE OF ORIGIN
```

```
FXDNCE/D30NOV/AU2LON
4 GROUPS AND 4 RECOMMENDATIONS RETURNED FROM GBP 28.00 TO 61.00

----- RECOMMENDATION 1 OF 1 IN GROUP 1 (GBP 28.00)-----
PTC   CUR           TAX           FARE BASIS
1 ADT 1 GBP       28.00       0.00       Y
TOTAL 1 GBP       28.00

1 U22126 Y 30NOV NCE 2 LTN 2030 2140 T0-319 0210
>> FXS1 TO SELECT >> FXZ1 TO BOOK
1 LAST TKT DTE30NOV12 - DATE OF ORIGIN
1 GBP 35.00 TOTAL INCL GBP 7.00 AGENT TKT FEE
1 FEE PARTIALLY BASED ON VC=U2 AND TT=ET

----- RECOMMENDATION 1 OF 1 IN GROUP 2 (GBP 31.00)-----
PTC   CUR           TAX           FARE BASIS
1 ADT 1 GBP       31.00       0.00       Y
TOTAL 1 GBP       31.00

1 U25072 Y 30NOV NCE 2 LGW S 2130 2230 T0-319 0200
>> FXS2 TO SELECT >> FXZ2 TO BOOK
1 LAST TKT DTE30NOV12 - DATE OF ORIGIN
1 GBP 38.00 TOTAL INCL GBP 7.00 AGENT TKT FEE
)>
```

CHANGING A FLIGHT

Using Amadeus Ticket Changer, change sector using the **SB** entry e.g: **SB02MAY4**.

```
--- TST TSM RLR TC-PER RLP ---
RF/LONU123EJ/LONU123EJ          AB/GS  31MAR14/1041Z  25R4WA
LONU123EJ/1234AB/31MAR14
1. TEST/TEST MRS
2 /SVC U2 HK1 CCCH LON 31MAR
3 U2 233 B 30APR 3 STNEDI HK1 1150 1300 30APR
4 U2 234 B 01MAY 4 EDISTN HK1 1005 1125 01MAY
5 AF LON 01582 525815-B
6 APE STEPHANIE.KYPRIANOU@EASYJET.COM
7 TK OK31MAR/LONU123EJ
8 /SSR RQST U2 HK1 STNEDI/12FN,F1/S3  SEE RTSTR
9 /SSR RQST U2 HK1 EDISTN/12FN,F1/S4  SEE RTSTR
10 /SSR XBAG U2 HK1/S3
11 /SSR XBAG U2 HK1/S4
12 SSR FQTV U2 HK/ U2S020801
13 FA PAX 888-2401107958/LTU2/GBP96.58/31MAR14/LONU123EJ/000000
    00/S3-4
14 FA PAX 888-8201164148/LTU2/GBP0.00/31MAR14/LONU123EJ/0000000
    0/E10-11
15 FA PAX 888-8201164149/LTU2/GBP0.00/31MAR14/LONU123EJ/0000000
    0/S2
16 FA PAX 888-8201164150/LTU2/GBP0.00/31MAR14/LONU123EJ/0000000
)>SB02MAY4
```

FXF (informative re-pricing entry)

FXQ (to store and re-price).

FXF

01 TEST/TEST MRS

AGENT & PAX AGREE TO EASYJET TERMS & CONDITIONS- SEE GGAIUR2
GBP 0.98 AIRLINE FEES ; GBP 49.98 TOTAL
INSTANT ISSUANCE REQUIRED FOR THIS CARRIER

AL	FLGT	BK	DATE	TIME	FARE BASIS	NVB	NVA	BG
STN								
EDI	U2	0233	B	30APR	1150	B		ON
STN	U2	0234	B	02MAY	1015	B		ON
					ORIGIN TRVL CURRENCY			REISSUE CURRENCY
OLD BASE FARE					GBP	38.58		
NEW BASE FARE					GBP	52.58		
FARE BALANCE							GBP	14.00
								PAYMENT CURRENCY
OLD TAX					GBP	26.00		
NEW TAX					GBP	26.00		
TAX BALANCE							GBP	0.00
TICKET DIFFERENCE							GBP	14.00
PENALTY							GBP	35.00
GRAND TOTAL							GBP	49.00

)>

TQR recalls the reissue panel.

```
TST00002                TKT-888-2401107958

      01.TEST/TEST MRS
      ORIGIN TRVL CURRENCY  REISSUE CURRENCY
      OLD BASE FARE        GBP          38.58
      NEW BASE FARE        GBP          52.58
      FARE BALANCE                GBP          14.00
      PAYMENT CURRENCY
      OLD TAX                GBP          26.00
      NEW TAX                GBP          26.00
      TAX BALANCE                GBP          0.00
      TICKET DIFFERENCE                GBP          14.00
      RESIDUAL VALUE        GBP          0.00

      TST ADD COLL                GBP          14.00
      PENALTY                  GBP          35.00
      TOTAL ADD COLL                GBP          49.00
      GRAND TOTAL                GBP          49.00
```

TQT – Display TST (Transitional Stored Fare) to show any collection for new flight.

Replace old form of payment with new one using **XE** to remove the line no with FOP.

Add in new FOP remembering to ref old FOP along with CC type e.g **FPO/CCCA+/CCCAxxxxxxxxxxxxxxxx/xxxx*CVxxx**
if no fees applicable then only old FOP required.

```
--- TST TSM RLR TC-PER RLP ---
RP/LONU123EJ/LONU123EJ                AB/GS  31MAR14/1041Z  25R4WA
11 /SSR XBAG U2 HK1/S4
12 SSR FQTV U2 HK/ U2S020801
13 /SSR XBAG U2 NN1/S5
14 FA PAX 888-2401107958/LTU2/GBP96.58/31MAR14/LONU123EJ/000000
   00/S4
15 FA PAX 888-8201164148/LTU2/GBP0.00/31MAR14/LONU123EJ/00000000
   0/E11
16 FA PAX 888-8201164149/LTU2/GBP0.00/31MAR14/LONU123EJ/00000000
   0/S2
17 FA PAX 888-8201164150/LTU2/GBP0.00/31MAR14/LONU123EJ/00000000
   0/E10
18 FB PAX 3100000033 TTP/TIM OK DOCUMENTS ISSUED/S4
19 FB PAX 3100000033 TTP/TIM OK DOCUMENTS ISSUED/E11
20 FB PAX 3100000033 TTP/TIM OK DOCUMENTS ISSUED/S2
21 FB PAX 3100000033 TTP/TIM OK DOCUMENTS ISSUED/E10
22 FM PAX *C*0.00/S4
23 FO PAX 888-2401107958LON31MAR14/00000000/888-24011079584E1
   /S4-5
24 FP O/CCCA+/CCCAxxxxxxxxxxxxxxxx2510/0215*CV
25 FV PAX U2/S4
```

TQM – to check if any new charges are due on a TSM (e.g penalty fees, new credit card fees).

Add new FOP if additional collection is needed using the **TMI** command.

TMI/M5-6/FP-CCCAxxxxxxxxxxxxxxxx/xxxx*CVxxx

If no additional collection is needed **TMI/M6/FP-O/CCVI**.

To reissue the new light ticket and light EMD

TTP/TTM/M5,6/T2/RT.

NAME CHANGE

NU1/newsurname/newfirstname **MRS**.

FXQ

Replace the old form of payment in the PNR to collect the additional ticket difference as before.

M	P	R	NAME	TOTAL	FOP	ELEMENTS	T
2	.1	T	C/C TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX+ 11	P
3	.1	T	D/I TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX+ 2	P
4	.1	T	A/C TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX+ 10	P
5	.1		D/I TEST/TEST MRS	GBP	35.00		6
6	.1		D/I TEST/TEST MRS	GBP	0.98		3

DELETED TSM RECORDS MAY EXIST - PLEASE USE TMH

>TMI/M5-6/FP-CCVI1111222233334444/1234*123

OUR FLEXI FARE

- > Unlimited free date changes in a 4 week period from 1 week before to 3 weeks after the original travel date
- > 1 piece of hold luggage
- > 1 piece of hand luggage (no bigger than 56 x 45 x 25cm)
- > Allocated seat free of charge
- > Speedy Boarding
- > Fast-track security at selected airports
- > Bookable up to 120 days in advance
- > No booking or payment fees (same price as easyJet.com)

Book in W class

For Terms & Conditions see easyJet.com

ADDING A SERVICE

Retrieve PNR **RT/paxname**.

Add service e:g adding a seat to a booking;

Other services:

SRXWGT-KG03/P1/S4-5 for extra weight.

SRXBAG/P1/S4-5 for bag where no bag exists in PNR.

FXH (informative pricing) **FXG** (to price and store).

Collect additional fees by inserting new FOP

TMI/M12-13/FP-CCCAXXXXXXXXXXXXXXXXXX/XXXX*CVXXX
if no charge applicable old FOP will do **TMI/M12-13/FP-O/CCCA**

Reissue using TTM command **TTM/M12-13/RT**.

```
--- TST TSM RLR TC-PER RLP ---
RP/LONU123EJ/LONU123EJ          AB/GS  31MAR14/1430Z  25R4WA
LONU123EJ/1234AB/31MAR14
1 .TEST/TEST MRS
2 /SVC U2 HK1 CCCH LON 31MAR
3 /SVC U2 HK1 CCCH LON 31MAR
4 U2 233 B 30APR 3 STNEDI HK1 1150 1300 30APR
5 U2 234 B 02MAY 5 EDISTN HK1 1015 1130 02MAY
6 SVC U2 HK1 FENF
7 AP LON 01582 525815-B
8 APE STEPHANIE.KYPRIANOU@EASYJET.COM
9 TK OK31MAR/LONU123EJ
10 /SSR RQST U2 HK1 STNEDI/12FN,P1/S4 SEE RTSTR
11 /SSR RQST U2 NN1 EDISTN/01F,P1/S5 SEE RTSTR
12 /SSR XBAG U2 HK1/S4
13 /SSR XBAG U2 HK1/S5
14 FA PAX 888-8201164149/LTU2/GBP0.00/31MAR14/LONU123EJ/0000000
0/S2
15 FA PAX 888-2401108334/LTU2/GBP14.00/31MAR14/LONU123EJ/000000
00/S4-5
16 FA PAX 888-8201164838/LTU2/GBP35.00/31MAR14/LONU123EJ/000000
00/S6
)>
```

M	P	R	NAME	TOTAL	FOP	ELEMENTS	T	
3	.1	T	D/I TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX	2	P
6	.1	T	D/I TEST/TEST MRS	GBP	0.98	CCCAXXXXXXXXXXXX	3	P
7	.1	T	C/C TEST/TEST MRS	GBP	0.00	O/CCCA+/CCCAXX	13-14	P
8	.1	T	A/C TEST/TEST MRS	GBP	0.00	O/CCCA	11	P
12	.1	D/I	TEST/TEST MRS	GBP	0.00		4	P
13	.1	A/C	TEST/TEST MRS	GBP	0.00		12	P

DELETED TSM RECORDS MAY EXIST - PLEASE USE TME

>TMI/M12-13/FP-O/CCCA

CHANGING A FLIGHT AND A SERVICE

Using Amadeus Ticket Changer to change flight as before this time using the **TMI/ALL/FP-CCCAXXXXXXXXXXXXXXXXXXXX/XXXX*CVXXX** command to update the FOP in the TQM.

M	P	R	NAME	TOTAL	FOP	ELEMENTS	T
2	.1	T	C/C TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX+ 12	P
3	.1	T	D/I TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX+ 2	P
4	.1	T	A/C TEST/TEST MRS	GBP	0.00	CCCAXXXXXXXXXXXX+ 11	P
7	.1	D/I	TEST/TEST MRS	GBP	35.00		P
8	.1	D/I	TEST/TEST MRS	GBP	0.70		3 P

DELETED TSM RECORDS MAY EXIST - PLEASE USE TMH

>TMI/ALL/FP-ccca

/ * *

OUR INCLUSIVE FARE

- > 1 x 20kg hold luggage
- > Free seat selection (excluding Upfront and Extra Legroom)
- > No additional payment fees

Book in B class

For Terms & Conditions see easyJet.com

CHANGING A FLIGHT AND A SERVICE (CONT.)

Now proceed with the change of services using the **FXF/EMD** command (informative pricing of the EMD command) **FXQ/EMD** (price and stores new EMD's associated with changes).

```

FXF/EMD
PASSENGER          PTC          TOT ADD          RESIDUAL          GRD TOTAL
                   <GBP>          <GBP>          <GBP>
1  TEST/TEST MRS   ADT              0.00             0.00             0.00
                   TOTAL              0.00             0.00             0.00

PASSENGER          PTC          TOT ADD          RESIDUAL          GRD TOTAL
1  TEST/TEST MRS   ADT              0.00             0.00             0.00

FROM  EMD A 8888201164148
.....

...SERVICES...

RFIC/SC  SSR  ORG  DES  FLIGHT  DATE  NOCH/NOREF
OLD C/OAA  XBAG                                NOREF
OLD C/OAA  XBAG                                NOREF
NEW C/OAA  XBAG  STN  EDI  233    30APR  NOREF
    
```

```

NEW C/OAA  XBAG  EDI  STN  234    02MAY  NOREF
...AMOUNTS...
ORIGINAL  CURRENCY  REISSUE  CURRENCY
OLD BASE FARE          GBP      0.00
NEW BASE FARE          GBP      0.00
FEE BALANCE                                GBP      0.00

OLD TAX                GBP      0.00
NEW TAX                GBP      0.00
TAX BALANCE                                GBP      0.00

EMD DIFFERENCE                                GBP      0.00
GRAND TOTAL                                GBP      0.00
TOTAL ADD COLL                                GBP      0.00
RESIDUAL VALUE

FROM  EMD A 8888201164150
.....

...SERVICES...

RFIC/SC  SSR  ORG  DES  FLIGHT  DATE  NOCH/NOREF
    
```

If a charge is applicable, insert old and new FOP using entry
TMI/M3/FP-O/CCCA+/CCCAXXXXXXXXXXXXXXXXXX/XXXX*CVXXX
 if no charge applicable old FOP will do **TMI/M?/FP-O/CCCA**.

```

M  P  R  NAME          TOTAL      FOP          ELEMENTS T
3  .1 T D/I TEST/TEST MRS  GBP        0.00 CCCAXXXXXXXXXXXXX+ 2  P
5  .1 D/I TEST/TEST MRS  GBP       35.00 CCCAXXXXXXXXXXXXX+ 6  P
6  .1 D/I TEST/TEST MRS  GBP        0.98 CCCAXXXXXXXXXXXXX+ 3  P
7  .1 C/C TEST/TEST MRS  GBP        0.00 O/CCCA+/CCCA55+ 11,13 P
8  .1 T A/C TEST/TEST MRS  GBP        0.00                10  P

DELETED TSM RECORDS MAY EXIST - PLEASE USE TMH

>tmi/m8/fp-o/ccca
  
```

TTP/TTM/M5-8/RT - Using the TTP/TTM and specifying all the TSM's
 that are changing (flight and services), so in this case M5-8.

```

--- TST TSM RLR TC-PER RLP ---
RP/LONU123EJ/LONU123EJ          AB/GS  31MAR14/1205Z  25R4WA
LONU123EJ/1234AB/31MAR14
1.TEST/TEST MRS
2 /SVC U2 HK1 CCCH LON 31MAR
3 /SVC U2 HK1 CCCH LON 31MAR
4 U2 233 B 30APR 3 STNEDI HK1 1150 1300 30APR
5 U2 234 B 02MAY 5 EDISTN HN1 1015 1130 02MAY
6 SVC U2 HK1 FENF
7 AP LON 01582 525815-B
8 APE STEPHANIE.KYPRIANOU@EASYJET.COM
9 TK OK31MAR/LONU123EJ
10 /SSR RQST U2 HK1 STNEDI/12FN,P1/S4   SEE RTSTR
11 /SSR XBAG U2 HK1/S4
12 SSR FQTV U2 HK/ U2S020801
13 /SSR XBAG U2 HN1/S5
14 FA PAX 888-2401107958/LTU2/GBP96.58/31MAR14/LONU123EJ/000000
   00/S4
15 FA PAX 888-8201164148/LTU2/GBP0.00/31MAR14/LONU123EJ/0000000
   0/E11
16 FA PAX 888-8201164149/LTU2/GBP0.00/31MAR14/LONU123EJ/0000000
   0/S2
)>TTP/TTM/M5-8/RT
  
```

QUICK GUIDE

AN15OCTNCELON	Neutral Availability entry
ACW3/B1	3 = line nb, /B = nb of passengers
New optional entry which will interactively display airline availability and fares.	
FLCI/M	Display fare conditions
Displays (after AW/ACW entry) dynamically easyJet fare rules. Line number (e.g. 1) of AW/ACW display and class (e.g. M) must be included.	
SSIY1	Short sell entry
SSU22156W20JUNAMSLTN1	Long sell entry U2-airline code, 2156- flight number
NMIMARTINS/JOHN	Name entry
Please enter the name as it appears in the passport otherwise your customer may encounter problems at check-in	
APE-JMARTINS@MYEMAIL.COM	Email entry
This is a mandatory entry in order to confirm the booking. Two emails can be included in the Amadeus PNR but only the first one will be sent to the airline	
AP 0123456789	Phone contact (optional)
TKOK	TK entry
This is a mandatory entry to complete the PNR	
FPCCVIXXXXXXXXXXX25 74/1214*CV123	Form of payment entry for credit card
FPDCVIXXXXXXXXXXX84 25/1214*CV123	Form of payment entry for debit card
Enter the payment details before the pricing entry as the credit/debit card fee is calculated at pricing time. It is not possible to end the booking without entering payment details.	
SR XBAG U2 NN1/P1 SR XWGT-KG03	Chargeable SSR entry
SR DOCS- P or I-issuingcountry docnumber-nationality-expdate -sexe-birthday-name- birthday-name-firstname1- firstname1- firstname2/Px	Advance Passenger Information

SM/2/Y	Seat map display
ST/RQST/2F	Pick a seat (#2F)
SR FQTVU2-U2123456789/P1	i.e: Plus Card number U2-airlines, 123456789- FF number
Standard profile transfer entries can be used to transfer FF number from user profile.	
FXX	Informative itinerary pricing entry (without TST)
FXP	Itinerary pricing entry
FXH	Informative chargeable services pricing entry (without TST)
FXG	Chargeable services pricing entry
TQT	TST (Transitional Stored Ticket) display entry
Display pricing information related to the flight segments, TQT/T1 to display TST number 1.	
TQM	TSM (Transitional Stored MCO) display entry
Display SSR and credit card fee information, TQM/M1 to display TSM number 1	
ER	End of transaction/Save PNR
TTP/TTM	Light ticket issuance
Issue the light tickets for itinerary and services, confirm and pay the PNR. Generate back office A.I.R.	
TJQ/SOF/T-U2	Display online sales report
RL	Display the easyJet Record Locator
FXQ	Re-pricing entry
Calculates the new price. TSTs will be created and split per single passenger. In case of additional collection a new form of payment must be added to the PNR.	
FXQ/EMD	Re-pricing entry
This entry will calculate the new price of any services that have been changed.	

